



Library Guide

(Abridged version)

Spring 2010, No. 29

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Emergency Medicine

1. Herbert N. Wigder and Jeffrey C. Moffat. **Standards of care in emergency medicine: A practical guide to emergency procedures and legal liability.** Aspen Publishers, Inc. 2010. ***(3-ring binder w/supplements)*** The book is written for both physicians and attorneys. Learn how the legal process works in medical malpractice, learn the standards of care to which physicians are held, understand the processes involved in emergency medicine, including how physicians make decisions, get insights into how the legal or medical opposition interprets the law. **Call Number: E R Svcs 079-019**
2. Steven E. Krug. **Pediatric patient safety in the emergency department: Collaborative work of the AAP and TJC.** Joint Commission Resources; 2010. ***(softcover, 156 pgs. w/CD-ROM)*** Edited and reviewed by TJC and AAP experts, the book includes examples, discussions, strategies, tools, and tips that will help health care providers improve the quality of their pediatric patient care. **Call Number: E R Svcs 079-041**
3. Rusty McNew. **Emergency department compliance manual, 2009.** Aspen Publishers, Inc. 2009. ***(softcover, 393 pgs.)*** The 2009 edition provides everything you need to stay in compliance with complex emergency department regulations. The list of questions helps you quickly locate specific guidance on difficult legal areas such as complying with COBRA, dealing with psychiatric patients, negotiating consent requirements, obtaining reimbursement for ED services, and avoiding employment law problems. The manual also features first-hand advice from staff members at hospitals that have recently navigated a Joint Commission survey and includes frank and detailed information. Organized by topic, it allows you to readily compare the experiences of different hospitals. **Call Number: E R Svcs 079-028 2009**
4. Shari J. Welch. **Quality matters: Solutions for a safe and efficient emergency department.** Joint Commission Resources; 2009. ***(softcover, 246 pgs.)*** The book serves as a practical handbook and roadmap for quality improvement efforts and concentrates primarily on practical solutions to emergency department problems. It contains a wealth of visual information including tables, charts, and illustrations, including specific solutions for solving the more common operational problems in the ED, and real-world based approaches to quality improvement in the ED. The practical ideas included can be adapted to most EDs and allows users to develop a portfolio of improvement ideas and a prototype project for implementation in their ED. **Call Number: E R Svcs 079-040**
5. Rusty McNew. **Emergency department compliance manual, 2008.** Aspen Publishers, Inc. 2008. ***(softcover, 373 pgs.)*** The 2008 edition provides everything you need to stay in compliance with complex emergency department regulations, including such topics as legal

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compliance questions and answers - find the legal answers you need in seconds. Including, Joint Commission survey questions and answers - get inside guidance from colleagues who have been there, hospital accreditation standard analysis - learn about Joint Commission standards as they apply to the emergency department and more reference materials for emergency department compliance. **Call Number: E R Svcs 079-028 2008**

Environment of Care

6. **Environment of care essentials for health care: 9th edition.** Joint Commission Resources; 2009. **(spiral bound, 150 pgs. with CD-ROM)** The most up-to-date Environment of Care, Emergency Management, and Life Safety standards and survey information for the accreditation process. Includes the new EC, EM, and LS chapters, developed through the Joint Commission's Standards Improvement Initiative (SII). It includes with it an Environment of Care Checklist CD-ROM--and an electronic version of the popular EC, EM, and LS Standards Matrix. **Call Number: Safety 152-078 2009**

7. **Emergency management compliance manual: A guide to the Joint Commission standards.** Joint Commission Resources; 2009. **(3-ring binder, 135 pgs.)** The manual will help you to develop emergency management and operations plans (e.g., EM.01.01.01 and EM.02.01.01), define an emergency, and complete a Hazard Vulnerability Analysis (e.g., EM.01.01.01), address The Joint Commission's six critical areas (e.g., EM.02.01.01 through EM.02.02.15), understand disaster privileging and assigning responsibilities during an emergency (e.g., EM.02.02.13 and EM.02.02.15), evaluate the effectiveness of your planning (e.g., EM.03.01.01 and EM.03.01.03), recognize hotspots and take action before they happen. Trusted safety professional and author Thomas J. Huser, MS, CHSP, strategically outlines the changes and provides compliance tips and advice for emergency management compliance success. Safety officers and emergency management coordinators alike use this reference on a daily basis to create policies and procedures to comply with this new chapter. **Call Number: Safety 152-117 2009**

8. **Life safety compliance manual: A guide to the Joint Commission standards.** Joint Commission Resources; 2009. **(3-ring binder, 134 pgs.)** Beginning on January 1, 2009, EC.5.20 and provisions from the Statement of Conditions (SOC) become the heart of the new life safety chapter. That means Life Safety Code® (LSC) compliance is no longer entirely under the EC requirements. The Manual is a comprehensive resource that offers you an overview of the life safety chapter, including The Joint Commission's new scoring methodology, tools to comply with the LSC and the electronic SOC, strategies to meet unique challenges for healthcare occupancies, such as carts in corridors and the code benefits of having sprinkler protection, hotspots for each chapter that help you anticipate LSC pitfalls before they happen and expert interpretation of commonly confused requirements. **Call Number: Safety 152-118 2009**

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9. **Environment of care compliance manual: A guide to the Joint Commission standards.** Joint Commission Resources; 2009. **(3-ring binder, 201 pgs.)** Author Thomas J. Huser, MS, CHPS—who has more than 23 years experience as an in-the-trenches hospital safety professional—pulls apart the revised EC standards and breaks down what is really new and what has simply been recast. You'll get his expert advice on such topics as EC strategies, safety and security, hazardous materials and waste, fire prevention, medical equipment, and utilities management plans. **Call Number: Safety 152-119 2009**

Fire Safety

10. Ron Cote. **NFPA 101 life safety code handbook 2009.** National Fire Protection Association; 2009. **(hardcover, 1335 pgs.)** To help you interpret the Code easily, the Handbook contains the full 2009 Code text along with explanations, practical examples, plus hundreds of helpful visuals. Material for new and existing buildings is presented side-by-side for easy comparison. There's also a handy chart so you can see major changes that have been implemented. **Call Number: Safety 152-071b 2009**
11. **NFPA 101 life safety code 2009.** National Fire Protection Association; 2009. **(softcover, 460 pgs. includes handbook with same call number)** Put the latest rules for occupant safety to work with the 2009 Life Safety Code. Fully updated to respond to industry developments and demands, the 2009 NFPA 101®: Life Safety Code contains major changes that advance safety and impact your work. **Call Number: Safety 152-071 2009**

Health Administration

12. **Quality through collaboration: The future of rural health care (Quality Chasm).** The National Academies Press; 2005. **(softcover, 28 pgs.)** Contents: Integrating Rural EMS into the Healthcare Quality Debate, What About Rural? So Where Does EMS Fit into the "Quality Agenda?" Organization of This Document, Quality Through Collaboration Priority Strategies, Strategy I: An Integrated Approach to Improving Health, Strategy II: Quality Improvement Activities in Rural Areas, Strategy III: Strengthening Human Resources, Strategy IV: Finance, Strategy V: Building an Information and Communication Technology (ICT) Infrastructure, Conclusion: Rural Health and Emergency Medical Services: Shared Goals. **Call Number: Hlth Care Adm 310-107**

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Hospitals

13. **2010 hospital accreditation standards: Accreditation policies, standards, elements of performance, scoring.** Joint Commission Resources; 2010. *(spiral bound, iii)* This annual compact guide contains all the hospital standards, rationales, elements of performance, scoring information, and accreditation policies and procedures included in the 2010 CAMH, but in a paperback, spiral-bound, 6" x 9" edition. A handy tool, it is designed for use in staff orientation, education, self-assessment, and continuous standards compliance.
Call Number: Hosp Adm 312-032 2010

14. **2010 comprehensive accreditation manual for hospitals: The official handbook.** Joint Commission Resources; 2010. *(3 ring binder 9 x 9 with update service 2x)* This refreshed core integrates standards, rationales, elements of performance, scoring, decision rules, National Patient Safety Goals, and policies and procedures for the hospital accreditation program. **Call Number: Hosp Adm 312-005 2010**

15. Cheryl A. Niespodziani. **2010 CMS-Joint Commission crosswalk: A side-by-side analysis of the CMS conditions of participation and Joint Commission standards.** HCPro, Inc. 2010. *(softcover, 175 pgs. with CD-ROM)* The Crosswalk has been completely revised to reflect the leaner NPSGs, as well as the retired TJC standards that will affect compliance in 2010, relevant CMS Interpretive Guidelines in a side-by-side table format.
Call Number: Hosp Adm 312-041 2010

16. Patricia Pejakovich, et al. **Joint Commission survey coordinator's handbook, tenth edition.** HCPro, Inc. 2009. *(softcover, 213 pgs. with CD-ROM)* What's new in the Tenth Edition? Life Safety Code for the non-engineer. This year the LSC is accessible to survey coordinators and others without an engineering background. Tips for post-survey survival. Advice for exactly what needs to be done in the days and months following your survey—from how to respond to RFIs to maintaining continuous readiness and how to keep up with standards changes throughout the year and new survey readiness tools. The book includes an updated survey readiness chapter (included on the CD) and more than a dozen tools to help prepare for your survey. **Call Number: Hosp Adm 312-037 2009**

17. Hugo J. Finarelli, Jr. **Hospital executive's guide to physician staffing.** HCPro, Inc. 2009. *(softcover, 178 pgs.)* The book helps hospital CEOs answer a question that healthcare analysts and policymakers have debated for nearly 30 years: How many physicians do you need? The book provides practical approaches for engaging different types of physicians in various markets, including regions facing a shortage. **Call Number: Hosp Adm 312-049**

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Infection Control

18. **Infection control in outpatient facilities.** Coastal Video Communications Corp. 2007. (*VHS, 17 minutes*) The video includes standard precautions, causes of infection, and how to prevent transmission including sterilization techniques. Discussions on HBV & HCV, and, transmission of BBP, MRSA & VRE in dermatology skin surgery, dental clinics, eye centers, physicians' offices, endoscopy centers, and dialysis centers. **Call Number: Video 002-524**

19. **MRSA and VRE precautions - battling superbugs.** Coastal Video Communications Corp. 2007. (*DVD, 20 minutes*) Sixty years ago, penicillin saved countless wartime fatalities. Now, many of the most potent antibiotics in the world are no match for drug-resistant pathogens causing infections so virulent, they turn deadly in days. In healthcare mutant bacteria developed from use of a wide array of antibiotics. You can help to lower infection rates by watching the DVD and following the information in the educational pamphlet. **Call Number: Video DVD 002-526**

20. **Blood Borne Pathogens in your world: Don't risk it.** Coastal Video Communications Corp. 2007. (*DVD, 23 minutes*) All body fluids pose a potential risk for infection. Research shows that safety precautions have decreased the number of exposures on-the-job. Know the measures to take to minimize exposure risks. This new program teaches your staff how to use Standard Precautions, engineering controls, Personal Protective Equipment, and other safe work practices. **Call Number: Video DVD 002-529**

21. **Healthcare-associated infections: Prevention and control.** Coastal Video Communications Corp. 2007. (*DVD, 20 minutes*) Healthcare-Associated Infections (HAIs) are infections patients acquire during the course of receiving treatment for other conditions including catheter-associated urinary tract infections, BSIs, SSIs, VAP. Prevention control measures are discussed. A post-quiz is included in the educational pamphlet. **Call Number: Video DVD 002-525**

22. **Bloodborne pathogens training for medical housekeeping, maintenance, and laundry workers, and infection control and handwashing.** Medical Environment, Inc. 2004. (*1/2" VHS, 15 minutes with leaders guide*) The video contains current information for employees on Hep B, Hep C, and HIV transmission protection, Hep B vaccination series, procedures following an exposure incident, personal protective equipment, and housekeeping standards. Also, exposure control plan, engineering and work practice controls. **Call Number: Video 002-487**

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23. **Training the safety officer video: Bloodborne pathogens & hazard communication check-off lists.** Medical Environment, Inc. 2003. *(1/2" VHS, 10 minutes)* Medical Environment's Safety Officer Training Video can help you get started by covering these important areas: Safety Officer's role and responsibilities, Understanding management's expectations, Basic administrative, teaching and inspecting, Check-off lists to ease your workload, Bloodborne pathogens inspection items, Safety communication system recommendations, Record keeping, Workplace hazard identification, and Organizing Material Safety Data Sheets (MSDS). **Call Number: Video 002-461**
24. **Preventing nosocomial infections.** Opus Communications & The Greeley Company, 2003. *(1/2" VHS, 31 minutes, video training booklet with leaders guide)* The video covers the latest information on: common pathogens that cause nosocomial infections, general prevention techniques, such as proper hand hygiene, how to implement precautions against transmission-based infections, including airborne, droplet, and contact infections, ways to prevent the spread of resistant strains of infectious pathogens, the four most common types of nosocomial infections and potential causes and prevention strategies. **Call Number: Video 002-468**
25. **Needlestick prevention - stick to safety.** Coastal Video Communications Corp. 2002. *(1/2" VHS, 11 minutes)* Protect yourself and your staff from dangerous exposure to bloodborne pathogens with our important new video program. Knowing the rules of Sharp Safety can protect your staff from injury. This video program provides a thorough approach to sharps technology, safe handling techniques, and handling and disposing of sharps. Discussion includes: Facts on HBV, HCV and HIV. Information on HBV vaccinations. Five rules of sharps safety. What to do if you are stuck. **Call Number: Video 002-494**
26. **Sharps injury reduction: a three step approach to reducing sharps injuries.** Opus Communications & The Greeley Company; 2001. *(1/2" VHS, 16 minutes)* In addition to prior requirements in OSHA's bloodborne pathogens standard, OSHA and Congress now also want you to review changes in safety needle technology, maintain a sharps injury log, and solicit input about safety devices from your employees who may be exposed to bloodborne diseases. **Call Number: Video 002-434**
27. **Infection control during construction: A health care construction crew training video.** HCPro, Inc. 2001. *(1/2" VHS, 20 minutes, with tip sheet)* You know how many potential infection control risks a construction project poses in your hospital. But don't expect construction teams that are scheduled to work in your facility to already be aware of the risks and take the proper precautions to protect your patients. It's up to you to teach them! **Call Number: Video 002-509**

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Long Term Care

28. **Risk management PEARLS for long term & continuing care.** American Society of Healthcare Risk Management; 2010. *(pamphlet, 73 pgs.)* The 2nd edition is updated, revised and expanded to meet the needs of a growing and complex specialty where risk management duties may not be assigned to a dedicated risk manager. It is packed with proactive tips presented in a style that encourages staff to advance resident care while reducing occurrences and claims. **Call Number: LTC 104-133**
29. Robert Fogg, Esq. **Nursing home regulations: Survey, certification & enforcement manual.** Thompson Publishing Group; 2010. *(manual and transfer binder w/supplements)* The manual gives you practical expert advice on how to stay in compliance with the latest statutory and regulatory changes that affect your rights and responsibilities in nursing home administration and patient advocacy. **Call Number: LTC 104-028**
30. **AMDA clinical practice guidelines.** American Medical Directors Association; 2009. *(softcover monographs, supplemental volume 1a)* Vol. 1 - Altered nutritional status (c 2001), Altered mental states (c 1998), Acute change of condition in the long term care setting (c 2003), COPD management in the long-term care setting (c 2003), Common infections in the long-term care setting (c 2004), Dehydration and fluid maintenance (c 2001), Dementia (c 2005), Depression (c 2003), Falls and fall risk (c 2003), Gastrointestinal disorders in the long term care setting (c 2006), Guideline implementation (c 1998), Heart failure (c 2002). Vol. 1a - Anemia in the long-term care setting (c 2007), Delirium and acute problematic behavior in the long-term care setting (c 2008), Diabetes management in the long-term care setting (c 2008). **Call Number: LTC 104-067 2008 V.1 & Supplement V.1a**
31. **AMDA clinical practice guidelines.** American Medical Directors Association; 2009. *(softcover monographs)* Managing diabetes in the long term care setting (c 2002), Osteoporosis (c 2003), Pain management in the long term care setting (c 2003), Parkinson's disease in the long-term care setting (c 2002), Pharmacotherapy companion (c 2005), Pressure ulcer therapy companion (c 1999), Pressure ulcers (c 1996), Sleep disorders (c 2006), Stroke management and prevention in the long term care setting (c 2005), Urinary incontinence (c 2005), Health maintenance in the long-term care setting (c 2007), Pressure ulcers in the long-term care setting (c 2008). **Call Number: LTC 104-067 2008 V.2 & V. 2a**
32. **Pressure ulcer prevention and treatment: Clinical practice guideline.** National Pressure Ulcer Advisory Panel and European Pressure Ulcer Advisory Panel; 2009. *(softcover, 130 pgs.)* The guideline is a collaborative effort between the NPUAP and EPUAP. Explicit recommendations and summaries of supporting evidence are provided for the following aspects

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of pressure ulcer prevention: etiology, risk assessment, skin assessment, nutrition, repositioning, support surfaces, and special pressure ulcer preventive needs of patients in the operating room and more. The organizations also agreed on an international classification system for pressure ulcers. **Call Number: LTC 104-131**

33. **Pressure ulcer prevention and treatment: Quick reference guide.** National Pressure Ulcer Advisory Panel; 2009. *(softcover, 62 pgs.)* The guide summarizes evidence-based guidelines on pressure ulcer prevention and treatment. The guide has been translated into several languages at www.epuap.org. **Call Number: LTC 104-131a 2009**

34. **Long term care coding, reimbursement and documentation.** American Medical Directors Association; 2009. *(pamphlet, 32 pgs.)* Coding and documentation has presented challenges for long term care physicians over the years, particularly as the continuum of care has expanded to include assisted living, subacute, and home care settings. This guide is designed to enable you to code appropriately for your visits to patients in these varied settings. Detailed vignettes and tips on effective documentation and guidelines on charting are included. **Call Number: LTC 104-134**

35. **Protocols for change of condition: Caring for the older adult.** American Medical Directors Association; 2009. *(softcover, 28 pgs.)* This manual is intended for use by the caregivers (unlicensed staff) of older adults in either an ALC or for family caregivers. The caregiver's role is important in recognizing and reporting a change of condition and this manual can assist in how to communicate the change to a nurse or the primary care physician. **Call Number: LTC 104-135**

36. Diane L. Brown. **QM/QI troubleshooter: A step-by-step guide to CMS' reporting system.** HCPPro, Inc. 2009. *(softcover, 138 pgs. with CD)* This book and CD-ROM set explains how to dissect and use QM/QI reports to improve quality outcomes. You get investigation suggestions and possible interventions that help you save time. **Call Number: LTC 104-117 2009**

37. **Tool kit for managing attending physicians.** American Medical Directors Association; 2006. *(3-ring binder)* The guide is for medical directors and administrators of nursing facilities. It is intended to help support a process to verify the qualifications of each attending physician, to grant or deny the right to practice in the facility, and to develop and communicate the expectations that constitute acceptable medical practice and performance of a practitioner. **Call Number: LTC 104-057 2006**

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38. **Preventing resident falls in long-term care.** Coastal Video Communications Corp. 2004. **(1/2" VHS, 16 minutes with leaders guide)** Falls are the cause of 40% of all nursing home admissions. Today, healthcare professionals are taking pro-active steps to minimize and eliminate risk factors before falls occur. This new video will take a look at some of the assessment tools and protective strategies you can use to take the guesswork out of fall prevention including: Why the resident fell, types of falls, preventing falls, Making your long-term care facility safer for everyone. **Call Number: Video 002-491**
39. **Six simple steps for health information privacy in long term care.** American Association of Homes and Services for the Aging; 2003. **(1/2" VHS, 15 minutes)** Need a training solution to the HIPAA education requirements that is geared to long-term care? This video provides a quick, easy and fun way to educate all your employees on the basics of the HIPAA Privacy regulations. Post-viewing quiz included. **Call Number: Video 002-457**
40. **Long term care safety series - accident investigation: A supervisor's guide; live load ergonomics; bloodborne pathogens; lockout/tagout.** American Association of Homes and Services for the Aging; 2003. **(1/2" VHS, 4-video set)** The Long Term Care Safety Series is a must-have reference including Accident Investigation: A Supervisor's Guide; Live Load Ergonomics; Bloodborne Pathogens; Lockout/Tagout. Each video comes with a 14-page guidebook. **Call Number: Video 002-458**
41. **Setting realistic expectations.** Extended Care Products; 2002. **(1/2" VHS, 22 minutes)** The video attempts to depict correctly and honestly the realities of life in a nursing home. Topics and issues covered include: Understanding the change, The resident and physician, Nutrition and Hydration, Trustworthiness of people, Realistic expectations, Financial aspects, The trust about Aging. **Call Number: Video 002-470**

Medical Errors

42. **Beyond blame.** Bridge Medical, Inc. 1998. **(1/2" VHS, 10 minutes)** This insightful & important program introduces you to "Just Culture", a way of thinking that fixes problems rather than assigning blame. This video is a must for all who are responsible for patient care. Produced by Bridge Medical, the award-winning "Beyond Blame" describes in detail how medication errors affect practitioners and patients alike. The 10 minute documentary features case histories of a pharmacist, nurse, and physician who were involved in a fatal medication error. **Call Number: Video 002-377**

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43. Neil Davis and Michael Cohen. **Reducing medication errors: Through failure mode & effects analysis.** Institute for Safe Medication Practices; 1993. *(1/2" VHS, 25 minutes)* The video provides examples how healthcare organizations can proactively use Failure Mode and Effects Analysis (FMEA) to identify the probability of error and determine whether the consequences of such errors are tolerable or intolerable. This video also presents practical advices on strengthening systems and suggests specific areas where conducting a FMEA can help decrease the potential for patient harm. **Call Number: Video 002-221**

Medical Records Administration

44. Tori E. Sullivan, et al. **Implementing ICD-10-CM/PCS for hospitals: A project guide and toolkit.** American Health Information Management Association; 2010. *(softcover, 224 pgs.)* The switch to ICD-10-CM/PCS is the biggest change in healthcare in US history. Strategic management and specialized education are vital to smoothly transition of ICD-10-CM/PCS. This step-by-step guide provides implementation guidance for large or small healthcare organizations. The book includes tools, detailed project management advice and easy-to-follow action steps. **Call Number: Med Rclds 500-042**
45. Tom Walsh, et al. **Medical records disaster planning and recovery: A health information manager's survival guide.** American Health Information Management Association; 2009. *(softcover, 306 pgs. with CD)* The book includes clear explanations and analyses that need to take place to build a comprehensive disaster recovery plan. Included are definitions, an exploration of the current regulatory field, and analysis of the future of disaster recovery management. **Call Number: Med Rclds 500-041**
46. **Medical informatics - an executive primer.** Healthcare Information and Management Systems Society (HIMSS); 2007. *(softcover, 316 pgs.)* Medical Informatics includes real-world examples illustrating how technologies such as electronic prescribing, personal health records, computerized practitioner order entry, identity management and electronic health records are changing the way healthcare is provided, and how they improve the quality and safety of patient care. In addition, the book examines the business of medical informatics, with analysis on return on investment, strategy management for implementing an electronic health record, software selection and project management. Special features include case studies on electronic prescribing, regional health information exchange, and the personal health record; a glossary of medical informatics HIT terms; and an extensive bibliography. **Call Number: Med Rclds 500-040**

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Medical Staff Privileges

47. Christine S. Mobley. **Medical staff management: Forms, policies, and procedures for health care providers.** Aspen Publishers, Inc. 2010. ***(2 volume set, looseleaf manuals)***
This resource for the medical staff manager includes quality improvement tools, work distribution models, use of centers of excellence for privileging criteria and privilege delineation, flow charts of medical staff processes, and more. Health care professionals working with medical staff organizations will find this tool essential for carrying out their required functions.
Call Number: Med Staff 113-049
48. **Credentialing and privileging your hospital medical staff: Examples for improving compliance, 2nd edition.** ***(softcover, 150 pgs.)*** Joint Commission Resources; 2010.
Developed for hospital medical staff, the medical staff executive committee, and governing boards. The book features compliance strategies including: assessing competency, appointments, and privileges, sustaining practitioner performance through root cause analysis and failure mode and effects analysis, conducting the focused professional practice evaluation and ongoing professional practice evaluation, contracted services requirements, and more.
Call Number: Med Staff 113-089 2010
49. Fay A. Rozovsky. **Health care credentialing: A guide to innovative practices.** Aspen Publishers, Inc. 2009. ***(3-ring binder w/supplements)*** This new book takes you far beyond the standard review of credentialing concerns, delivering insights into innovative ways to collect, process and assess credentialing information. **Call Number: Med Staff 113-085**

Medical Technology

50. **Patient safety on the line: Using technology to aid effective communication among caregivers.** Joint Commission Resources; 2010. ***(DVD, 60 minutes)*** Patient safety is literally “on the line” every time communication about a patient takes place. The multiple handoffs between care providers, the demands on staff and physician time, and the speed with which orders and test results must frequently be accomplished can all contribute to miscommunication. Fortunately, many health care organizations are embracing new technologies that enable effective and efficient communications. This program emphasizes the importance of timely and effective communication, TJC's expectations related to communication and technology, and the planning and development it takes to use communication technologies appropriately.
Call Number: Video DVD 002-539

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51. **Surgical robots: Systematic planning and implementation.** ECRI; 2009. **(CD-ROM w/handouts)** Introduction by James Keller, ECRI. Presentation 1 - Surgical Robots: Technology Assessment Perspective. Presentation 2 - Initiating Robotic Surgery at Memorial Sloan Kettering Cancer Center. Presentation 3: Surgical Robotics: Saint Joseph's Program Development and Key Lessons Learned. Includes polling questions, conclusions and Q&A session. **Call Number: Audio CD 561-179**

52. **Medical technology for the IT professional: An essential guide for working in today's healthcare setting.** ECRI Institute; 2009. **(softcover, 94 pgs.)** Understand the convergence of medical devices and IT and its impact in your role and responsibilities. This guide will help you gain a strong understanding of today's IT-intensive medical technology. The new guide covers medical technologies that are heavily IT-based or highly integrated into IT infrastructures. **Call Number: Hlth Care Adm 310-103**

53. Robert H. Stiefel. **Medical equipment management manual: How to be in complete and continuous compliance with The Joint Commission standards.** Association for the Advancement of Medical Instrumentation; 2009. **(spiral bound, 8 1/2 x 11, 111 pgs.)** The 2009 edition of this best-selling manual provides up-to-date essential guidance on how to comply with Joint Commission medical equipment management requirements. It's expressly designed to keep a hospital's medical equipment management program in complete and continuous compliance with Joint Commission standards. For 2009, the Joint Commission has reworded, revised, reformatted, resequenced, consolidated, or deleted every standard in their accreditation manuals. This 2009 edition incorporates all of these changes. **Call Number: Safety 152-120 2009**

54. Jack L. Cox. **Assessing new procedures and technologies: A guide to credentialing, privileging, and dispute resolution.** HCPro, Inc. 2006. **(softcover, 150 pgs. plus CD-ROM)** This book and CD-ROM set will help you develop a standard procedure for assessing new technologies and procedures in your facility. It covers many of the business, regulatory, and organizational problems that surround the issue of incorporating an innovation into your hospital. **Call Number: Med Staff 113-084**

55. **Using technology to improve medication safety.** Joint Commission Resources; 2005. **(softcover, 192 pgs.)** As health care professionals work to develop strategies and processes to improve medication safety, they depend on technology to help them meet these goals. Using Technology to Improve Medication Safety discusses a variety of technologies, including medication bar coding, radio frequency identification (RFID), computerized physician order entry (CPOE), automated dispensing devices, robotics, and electronic medical records. This

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book assesses the strengths and weaknesses of these technologies, and considers cost-effective methods for their implementation. Case studies illustrate how other health care organizations have addressed these technologies and successfully implemented their use.
Call Number: R M 151-120

Medicolegal

56. Patricia I. Carter. **HIPAA compliance handbook 2010.** Aspen Publishers, Inc. 2010. **(softcover, 200 pgs.)** This edition has been updated to include easy to understand explanations of the HITECH Act's changes to HIPAA, compliance dates, new breach notification requirements, changing roles and responsibilities of BA's, increased civil penalties and more enforcement tools, required accommodation of restriction requests, and the expansion of accounting of disclosures requirement. Special new Appendix H, Summary of the HITECH Act's Privacy/Security Provisions, new information on government audits and settlement agreements, including a new section discussing the Provident Health and CVS resolution agreements, and a new section on health information exchanges (HIEs).
Call Number: Medicolegal 330-019 2010
57. Mark M. Moy. **The EMTALA answer book 2010.** Aspen Publishers, Inc. 2010. **(softcover, 6 x 9 format.)** Highlights of the 2010 edition provides new developments and issues, including the latest revision of the State Operations Manual, revised May 29, 2009, by the Centers for Medicare and Medicaid Services, the latest revision of the Code of Federal Regulations on EMTALA, revised October 1, 2008, the incorporation of a variety of EMTALA topics, including nonphysician role in on-call responses, the application of telemedicine, born-alive newborns in dedicated emergency departments, "parking" of patients in the emergency department, determination of "False Labor", specialty hospital obligations under EMTALA, the application of community call plans (CCPs), transfer of unstable in-patients and new on-call regulations.
Call Number: Medicolegal 330-023 2010
58. John Steiner. **2010 health law and compliance update.** Aspen Publishers, Inc. 2010. **(softcover, 200 pgs.)** Chapters in the 2010 edition include: Year in Review, The Newest "Darling of the Modern Prosecutor's Nursery": Use of the Federal and State False Claims Acts in the Health Care Industry, the Intersection of Corporate Compliance and Quality of Health Care, Medical Identity Theft: Responding to Red Flags and Address Discrepancies, Electronic Health Information, Technology, and the Electronic Medical Record, Hospital Charging Practice and Associated Order Entry Systems, Health Care Reform During an Economic Crisis, Compliance Programs and Internal Investigations, Quality of Care and Compliance, Equity Transactions in the Ambulatory Surgical Center Industry, and Looking Deep Into Physician Compliance. **Call Number: Medicolegal 330-029 2010**

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59. John Steiner. **2009 health law and compliance update.** Aspen Publishers, Inc. 2009. **(softcover, 200 pgs.)** This edition brings you the latest information on emerging issues in health law and health care compliance. Each chapter is authored by an expert in the area and includes in-depth analysis of the latest health law and compliance issues. The 2009 Edition provides a variety of practical checklists, charts, and other tools. This valuable resource includes new chapters on legal issues in compliance and governance for health care organizations, the Stark Phase III regulations, fair market valuations in health care, off-label use of a drug or device, compliance developments in clinical research coverage and billing, and more. **Call Number: *Medicolegal 330-029 2009***
60. Howard S. Rowland. **Hospital legal forms, checklists, and guidelines.** Aspen Publishers, Inc. 2009. **(two vols. set, w/supplements)** Provides a wealth of sample forms, guidelines, and checklists, this step-by-step users guide provides all the resources needed for more informed daily decision making and legally safe hospital-wide operations. **Call Number: *Hosp Adm 312-019***
61. James Walker Smith. **Hospital liability.** Law Journal Press; 2009. **(hardcover, w/updates)** Whether you represent hospitals, physicians or their patients, this acclaimed publication analyzes the impact of the latest statutes, regulations, cases and trends. Hospital Liability explores issues such as: HMO liability for medical malpractice; nonmedical liability; liability for negligent ambulance service; state rulings on recovery for the wrongful death of a fetus; hospital liability for an infant's injuries in a delayed C-section; informed consent and damages for both disclosed and undisclosed complications; standards for alternative methods of blood conservation and use; punitive damages; reporting and evidence preservation requirements in child abuse and sexual assault cases; pregnancy-related actions; blood services, anesthesia, radiology, surgery, autopsy, and donation liability; hospital liability for the acts of a private physician; the degree to which the hospital owes an independent duty of care to the patient; hospital antitrust liability; the "right to die," including a discussion of decision-making tools such as "living wills" and durable powers of attorney; liability insurance; and tort reform. **Call Number: *Medicolegal 330-025***
62. Mary D. Brandt. **Privacy officer's handbook.** HCPPro; Inc. 2008. **(softcover, 184 pgs.)** The Federal HIPAA Privacy Rule is detailed and complex. Finally there's a practical reference to help you understand the regulations, and shows you how to implement them in your compliance program. The book is a comprehensive guide that uses real-life examples illustrating a variety of privacy concerns, including patient privacy, information security, and regulatory compliance. **Call Number: *Medicolegal 330-039***

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63. **Protecting electronic health information: How to comply with the HIPAA security rule.** HCPro, Inc. 2005. *(DVD, 19 minutes)* Topics covered include: password management, physical security of patient information, protecting your system from outside threats, unauthorized software and hardware, protecting computers while you travel.
Call Number: Video DVD 002-527
64. **HIPAA security compliance.** Coastal Video Communications Corp. 2004. *(1/2" VHS, 19 minutes)* Under the Security Rule, you are required to establish administrative, physical and technical safeguards to guarantee the confidentiality, integrity and availability of all electronic PHI. This video covers the basics of security awareness, physical, administrative and technical safeguards of electronic PHI, user education for identifying malicious software, monitoring log-in success and failure and proper password management controls, and incident reporting.
Call Number: Video 002-489

Nursing and Nursing Liability

65. **Age specific competencies.** Opus Communications & The Greeley Company; 2004. *(1/2" VHS, with leaders guide, 21 minutes)* The video covers the nine primary stages of growth and development: Infancy (birth - 1 year), Toddlers (1-4 years), preschoolers (4-6 years), School-Age (6-12 years), Adolescent (12-18 years), Early Adulthood (18-29 years), Young Adulthood (29-44 years), Middle Adulthood (44-65 years), Geriatric (65 & over). These nine stages are intended to provide you with cultural, physical and psychosocial developmental guidelines for delivering the most age appropriate care. Regardless of which model of growth and development your facility uses, this program is an invaluable resource for you and your staff. The comprehensive self-learning packet includes: Descriptions of each age group, Motor Development and Age Specific Guideline Charts, Criteria Checklist and Post-test.
Call Number: Video 002-483
66. **Pressure ulcers - guidelines for prevention, assessment, and treatment.** Opus Communications & The Greeley Company; 2004. *(1/2" VHS, with leaders guide, 17 minutes)* Shot on location at a nursing home, this outstanding new video: includes realistic case scenarios that challenge staff to think critically, provides specific techniques for preventing and caring for pressure ulcers and emphasizes hands-on education, uses practical demonstrations to educate staff on different elements of pressure ulcer care and prevention.
Call Number: Video 002-504
67. Mimi Wright. **Katie's keys.** JEM Films; 1999. *(1/2" VHS, 13 minutes)* "Katie's Keys" is a 12 minute video depicting a nurse caught in the web of addiction. She functions effectively in her nursing role at a hospital. The signs & symptoms of addiction are embedded in the dialogue. Student nurses are also involved in the presentation, as they interact with Katie. It is Katie's

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colleague Andrea who has the knowledge & courage to save Katie by confronting her & assisting her to call the EAP counselor. **Call Number: Video 002-460**

Obstetrics & Gynecology

68. **ACOG practice and educational bulletins: Education aids to obstetrician-gynecologists.** American College of Obstetricians and Gynecologists; 2010. **(3 ring binder)** Practice and Educational Bulletins summarize current information on techniques and clinical management issues for the practice of obstetrics and gynecology. Practice Bulletins are evidence-based documents, and recommendations are linked directly to evidence. **Call Number: Ob/Gyn 128-016 2010 (Library Only)**
69. **ACOG committee opinions.** American College of Obstetricians and Gynecologists; 2010. **(3-ring binder w/supplements)** ACOG Committee Opinions represent an ACOG committee's assessments of emerging issues in obstetric and gynecologic practice and are reviewed regularly for accuracy. **Call Number: Ob/Gyn 128-015 2010 (Library Only)**

Patient Advocacy

70. **Transfusion alternatives - documentary series.** Watch Tower Bible and Tract Society of Pennsylvania; 2004. **(DVD w/3 video series)** Physicians around the world are now successfully treating patients who desire to have medical care without blood transfusions. With the help of many recognized experts, this three-video series explores the medical, legal, and ethical principles surrounding transfusion alternatives. **Call Number: Video DVD 002-519**

Patient Safety

71. **Sharing practices that prevent falls, pressure ulcers, and infections.** KRM Information Services, Inc. 2009. **(CD with handouts, 49 pgs.)** To minimize falls, pressure ulcers and catheter-related infections in acute care facilities, leaders there must adopt successful strategies from LTC colleagues. This audio conference will cover key components that have been successfully implemented in both LTC and acute care environments. Discussion will cover lessons learned and risk mitigation for falls, pressure ulcers and UTIs. Faculty will share recommendations to reduce risk and enhance patient safety. **Call Number: Audio CD 561-177**
72. **Handoff communications: Toolkit for implementing the NPSG.** Joint Commission Resources; 2008. **(softcover, w/CD-ROM, 85 pgs.)** The Joint Commission's NPSG 2E (Implement a standardized approach to handoff communications.) is designed to help health

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care organizations prevent communication breakdowns that result in patient harm. Created to help organizations understand and implement NPSG 2E, this ready-to-use toolkit includes a spiral-bound Implementation Guide that explains how to implement proper handoff communication processes and techniques, with case studies on effective handoff programs. The accompanying CD-ROM contains more than 40 additional tools and resources to help organizations create or improve their patient handoff process, including practical forms, slide presentations, handouts, and video clips. **Call Number: QA CQI 148-109**

73. **Staffing effectiveness in hospitals, 2nd edition.** Joint Commission Resources; 2007. **(softcover, 136 pgs.)** Staffing Effectiveness in Hospitals, Second Edition is a guide to complying with The Joint Commission's revised staffing-related standards. The book focuses specifically on the staffing effectiveness requirement (HR.1.30), as well as on other related standards under the Leadership (LD) and Performance Improvement (PI) functions. Case studies and examples from accredited hospitals that exemplify successful implementation of staffing effectiveness requirements are included. You'll learn how to select and define indicators, collect and analyze data, and present and implement the analyzed results; specific strategies for staff recruitment and retention; tips for ensuring quality and safety using the staffing standards; and sample tools, charts, and graphs appear throughout the publication to guide you through the assessment process. **Call Number: Hosp Adm 312-050**
74. **Patient safety on the line: Using technology to aid effective communication among caregivers.** Joint Commission Resources; 2007. **(2 DVD set, 40 minutes)** Patient safety literally is "on the line" every time a clinician communicates about a patient, especially when it involves critical or urgent test results or critical values. Multiple handoffs between care providers, distractions, demands on staff and physician time, and the speed with which orders and test results must frequently be accomplished can all contribute to delays and miscommunication. Fortunately, many health care organizations are starting to embrace new technology-based solutions that are enabling more effective and efficient communications and improving patient safety. This new strategy shows how patient safety and efficient systems are two sides of the same coin. Like all innovations, however, this technology-based solution must be understood and used appropriately to be effective. The purpose of this program is to provide health care organizations, through expert interviews and case study presentations, with information about an important new technology-based strategy for improving efficiency and aiding communication among caregivers: critical test result management (CTRM). **Call Number: Video DVD 002-534**
75. Kurt A. Patton. **Hand-off communication: Practical strategies and tools for JCAHO compliance.** HCPro, Inc. 2006. **(softcover, 174 pgs.)** The book explains the JCAHO's requirements and offers clear advice for compliance. The book explores many of the problems and challenges you face during the hand-off process, developing a policy and implementing it, and identifies the resources you'll need to meet the surveyor scrutiny. **Call Number: QA CQI 148-106**

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76. Michael A. DeVita. **Medical emergency teams: Implementation and outcome measurement.** Springer Publishing Company; 2006. (*softcover, 296 pgs.*) The book addresses the problem of patient safety and quality of care; the logistics of creating a MET (resource allocation, process design, workflow, and training); the implementation of a MET (organizational issues, challenges); and the evaluation of program results. Based on successful MET models that have resulted in reduced in-hospital cardiac arrest and overall hospital death rates, this book is the first practical guide for physicians, hospital administrators, and other healthcare professionals who wish to initiate a MET program within their own institutions. **Call Number: E R Svcs 079-038**
77. **Patient controlled analgesia: Strategies for patient safety.** Institute for Safe Medication Practices; 2005. (*1/2" VHS, 15 minutes*) This video was created by ISMP for all health care practitioners prescribing, dispensing or administering patient controlled analgesia. Three vignettes demonstrate several key principles that must be considered to reduce the potential for medication errors when PCA is utilized. After each vignette a medication safety expert discusses these principles. These include: patient selection and education, drug administration, proper patient monitoring, and staff education. **Call Number: Video 002-516**
78. **Medical leaders in patient safety.** 2004. (*1/2" VHS, 22 minutes*) This educational video is the fourth in a series produced for the Regional Medication Safety Program for Hospitals. The video focuses on the key leadership role of physicians in strengthening patient safety. Medical leadership and support are critical in any systematic effort to enhance patient safety and prevent medical errors. **Call Number: Video 002-496**
79. **Patients play a vital role in patient safety.** 2004. (*1/2" VHS, 21 minutes*) This is the third in a series of videos being produced by the Regional Medication Safety Program for Hospitals. This video is intended primarily for patient viewing but it should also be shown to clinical staff. The video includes realistic dramatic scenarios and practical expert advice to help patients become active participants and more involved in their own patient care and safety. Hospitals are encouraged to show this video on their patient education channel to patients before or during their stay. Suggested viewing locations include preadmission testing and outpatient waiting areas. **Call Number: Video 002-497**
80. **Think twice, save a life - the pharmacy's role in medication safety.** Joint Commission Resources; 2004. (*1/2" VHS, 25 minutes, w/binder*) This title combines a video and workbook to offer a complete learning program that helps pharmacists understand their role in preventing medication errors. The program includes information, strategies, and tips on preventing medication errors. It also offers ideas for partnering with nurses, physicians, and patients and their families to improve the medication-use process. The workbook includes self-assessment exercises and a list of additional resources for further study. CEU units are provided. **Call Number: Video 002-502**

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81. **Principles of medication administration.** Institute for Safe Medication Practices; 2004. *(1/2" VHS, 24 minutes)* This video presents the "BASIC" fundamentals to support safe and accurate medication administration practices and can be used in nursing schools, nursing homes and assisted long-term facilities. It can also meet one of JCAHO's new patient safety standards that requires documentation of medication safety competencies for orientation of new nurses and as a refresher course for nurses re-entering the work force.
Call Number: Video 002-517

82. **Building system safeguards for the safe use of high alert medications.** Institute for Safe Medication Practices; 2003. *(1/2" VHS, 23 minutes)* The video focuses on safeguards that hospitals can employ in their medication-use system (ordering, storage, preparation, dispensing and administration practices) to prevent errors associated with high-alert drugs, i.e., drugs possessing a narrow margin of safety. High-alert drugs are not involved in errors more frequently than other drugs, however, when errors do occur, they often result in serious patient harm or death. **Call Number: Video 002-451**

83. **Patient safety requires a team effort.** 2003. *(1/2" VHS, 25 minutes)* This educational video is the second in a series produced for the Regional Medication Safety Program for Hospitals. This video is recommended for viewing by all hospital employees to heighten patient safety awareness and reinforce the concept that all employees play an important role in supporting patient safety. Specifically, the video focuses on three key principles to help prevent medical or medication related errors and strengthen safety initiatives. **Call Number: Video 002-465**

84. **Pain management in special populations - "Challenging Populations."** Joint Commission Resources; 2001. *(1/2" VHS, 26 minutes)* Special populations have special needs for pain management. This new series of four videos will help your entire staff understand the management of pain in special populations, how care is specified for different patient types, and how the Joint Commission pain management standards are linked to caring for these different patient populations. The series includes: Pediatrics, Geriatrics, Disease Related, and Challenging Populations. Supported by an unrestricted educational grant provided by Purdue Pharma LP. **Call Number: Video 002-520**

85. Patrice L. Spath. **Patient safety improvement guidebook.** Brown-Spath & Associates; 2000. *(softcover, 108 pgs.)* This book offers step-by-step instructions for designing and implementing an effective proactive patient safety management initiative. Topics include: measuring important elements of patient safety; how to identify the error-producing factors in high risk patient care processes; using comparative data to establish improvement opportunities; techniques for error-proofing health care services to prevent future patients from being harmed by mistakes; and how to create a patient-safe work culture.
Call Number: QA CQI 148-098

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86. Patrice L. Spath. **Error reduction in health care: A systems approach to improving patient safety.** American Hospital Publishing, Inc. 1999. (*hardcover, 284 pgs.*) This book explores the complex causes of medical mistakes and offers sound advice for leaders who want to reduce the frequency of errors in health care services and mitigate the impact of those errors that do occur. The book is packed full of examples of thorough incident investigations and process improvement recommendations from leaders in the field of health care quality and risk management. **Call Number: R M 151-084**

Physicians & Practice Management

87. **Physicians' guide to survival and success in the medical practice.** American Medical Association; 2008. (*3-ring binder, 400 pgs. with CD*) This invaluable reference guide details the day-to-day operation of a medical practice offering tools and techniques for managing personnel, finance and operations, marketing and promotion and risk. Up-to-date coverage of electronic health records and other technologies are also included. A user friendly three-ring binder and CD-ROM offer many forms, evaluation and assessment tools, and other aids. **Call Number: Phys 539-051**
88. James W. Saxton, Esq. **The top 15 policies and procedures to reduce liability for physician practices.** HCPro, Inc. 2005. (*softcover, 73 pgs. with CD*) This new book and CD-ROM set focuses on the top five areas of liability risk: quality improvement, customer service, and patient satisfaction, patient rights and responsibilities, documentation, patient safety, and legal issues. **Call Number: Phys 539-042**

Psychiatry and Behavioral Health

89. **Suicide risk assessment.** Altschul Group Corporation; 1993. (*1/2" VHS, 26 minutes*) The fear a mental health professional has when a client is suicidal can be very disconcerting. How do you determine the severity of the risk? Designed for mental health professionals, this videotape presents guidelines for understanding the process of assessing suicidal risk, including a discussion of the "life/death" continuum. **Call Number: Video 002-359**

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Quality Improvement in Health Care

90. Cynthia Barnard. **Performance improvement basics: Resource guide for healthcare managers.** HCPPro; Inc. 2009. *(softcover, 200 pgs. with CD)* Implementing an effective performance improvement program is a constant challenge for department managers. Whether your goal is to gather buy-in from facility leaders or to brush up on effective data collection and analysis techniques, you need practical, convenient, and useful tools to focus your performance improvement program on meeting the needs of your patients and organization. The updated book and CD-ROM will help you stay confident in your knowledge of quality improvement techniques and data analysis. It uses plain English to explain the requirements and principles of improvement initiatives, making it a beneficial resource for new and existing staff members. **Call Number: QA CQI 148-112**
91. John J. Nance. **Why hospitals should fly: The ultimate flight plan to patient safety and quality care.** Second River Healthcare Press; 2008. *(softcover, 225 pgs.)* St. Michael's Hospital itself is fictional, but it is specifically designed to show how the ideal healthcare environment would look and feel. Are all the methods and ideas and organizational characteristics in use at St. Michael's largely in use in real institutions? Not yet, though many are in the process of being adopted, and some are already producing wonderful results. The author encourages the readers to visit the website, WhyHospitalsShouldFly.com for updates over the next few years on which institutions are making changes and where to get help and advice to follow their examples. **Call Number: QA CQI 148-113**
92. Patrice L. Spath. **From quality to excellence: Using comparative data to improve health care performance.** Brown-Spath & Associates; 2002. *(softcover, spiral binding)* **Call Number: QA CQI 148-090**

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Radiology Services

93. **Radiology administration forms, checklists & guidelines.** Aspen Publishers, Inc. 2010. **(8 1/2" x 11 looseleaf, w/supplements)** The book is a comprehensive resource that assists radiology group practices and hospital radiology departments that require more professional management to meet the challenge of maximizing reimbursement and increasing their market share of patients. It is the time-saving, nuts-and-bolts source for what to do in virtually every area of radiology administration such as departmental organization, employee relations and leadership, coding and reimbursement, cost management and billing, evaluating and purchasing technology, risk management, patient scheduling and education, marketing imaging services, standards and regulations, quality control and improvement and film file management. **Call Number: Rad 149-013**

Risk Management

94. Ellen L. Barton. **Enterprise risk management handbook for healthcare entities.** American Health Lawyers Association; 2009. **(softcover, 530 pgs. with CD-ROM)** The book includes an overview of ERM and its evolution, guidance on how to structure an ERM system, insight on risk financing methods, management of risk in various settings, including contract management, claims management, peer review and credentialing, and others, and the impact on electronic health record and the advent of e-discovery rules and documentation issues. **Call Number: R M 151-131**
95. **Root cause analysis in health care: Tools and techniques, 4th edition.** Joint Commission Resources; 2009. **(softcover, 220 pgs. with CD-ROM)** The book is a fully updated version designed to help health care organizations around the world prevent system failures by using the technique of root cause analysis to identify causes of sentinel events, implement risk reduction strategies, and develop effective and efficient ways to improve processes. This book offers a straightforward, 21-step framework for conducting a RCA. The fourth edition also includes a CD-ROM containing RCA tools such as worksheets, a slide presentation, sample case studies, and relevant articles compiled from JCR periodicals. **Call Number: R M 151-103 2009**
96. **2009 Medical Liability Mutual Insurance Company's Annual Risk Management Seminar: October 30, 2009.** MLMIC; 2009. **(4 CD set)** This year's seminar was recorded on a four disc set. Disc #1: Welcome, Opening Remarks, High Exposure Cases in the Long Term Care Setting, and Medical Technology & Patient Safety: Risk Management and Liability Perspectives. Disc #2: Medical Technology & Patient Safety: Risk Management and Liability Perspectives. Disc #3: Condition Critical: Liability Issues and Management of Behavioral Health Patients in the ED. Disc #4: Legal Update. **Call Number: Audio CD 561-178**

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97. **Risk management PEARLS for medication safety.** American Hospital Association; 2009. ***(pamphlet, 40 pgs.)*** The medication process is complex. Making it safer requires an enterprise-wide commitment from leadership as well as all practitioners including pharmacists, physicians, nurses and technicians. The Pearls booklet supports the efforts of risk managers to enlist their colleagues in efforts to reduce errors and their potential harm. ***Call Number: R M 151-130***
98. **Essential guide for patient safety officers.** Joint Commission Resources; 2008. ***(softcover, 148 pgs.)*** The book is a comprehensive and authoritative repository of essential knowledge on patient safety. Geared to help patient safety leaders create a culture of safety; plan, oversee, and implement new safety practices and improve safety-related management and operations. The book is applicable to community hospitals, teaching hospitals, health care systems, rural/critical access hospitals, and ambulatory care settings. ***Call Number: R M 151-132***
99. Glenn T. Troyer. **Risk management handbook for health care organizations - business risk: Legal, regulatory and technology issues.** Jossey Bass Publishers; 2006. ***(hardcover, 3 volume set)*** Volume 3 looks at legal, regulatory and technical issues such as risk mapping, enterprise risk, emerging liabilities, claims and litigation management, telemedicine, corporate compliance and more. ***Call Number: R M 151-118 Volume 3***
100. Patrice L. Spath. **Partnering with patients to reduce medical errors.** American Hospital Association; 2004. ***(hardcover, 206 pgs.)*** Partnering with Patients contains a multitude of tools for caregivers that encompass opportunities for learning new collaboration skills and “tools” for health care patients and their family members or partners to help them enter into mutually empowering relationships with caregivers. The outcome yields a safer health care environment and a better experience that benefits both caregivers and health care recipients. Partnering with Patients will help practitioners learn new skills, behaviors and attitudes for creating effective partnerships with all patients—from those not accustomed to participating in decisions affecting their health to those who aggressively seek out information, and everyone in between. This book goes beyond typical patient satisfaction techniques and addresses how to form patient/family partnerships that involve them in the error prevention loop and in safety improvement activities. It goes beyond covering communication, negotiation and active listening skills, and addresses the ultimate goal of reducing litigation and improving patient compliance. Partnering with Patients is unlike any other book on the market today. ***Call Number: R M 151-114***

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Surgical Services

101. **Perioperative standards and recommended practices.** Association of Operating Room Nurses, Inc. 2009. *(softcover, 711 pgs.)* Formerly titled Standards, Recommended Practices, and Guidelines, this classic resource's 2008 edition features a new guideline on malignant hyperthermia and eight new or revised Recommended Practices approved by the 2007 House of Delegates. Updated content also includes revised recommended practices for environmental cleaning, moderate sedation, safe environment of care, unplanned perioperative hypothermia, patient positioning, sterilization, skin prep, and surgical instruments and powered equipment. **Call Number: Surgery 167-003 2009**

102. **ECRI's bariatric and other surgeries on the obese patient: Managing technology challenges and risks.** ECRI; 2004. *(audiotape, 87 minutes)*
Call Number: Audio 561-154

103. **ECRI's bariatric services - safety, quality, and technology guide.** ECRI; 2004. *(softcover, 273 pgs.)* The guide offers expert guidance to help healthcare organizations better meet the specific needs of overweight and obese patients who present for care—through the safe, respectful, and clinically appropriate delivery of optimal care. It provides in-depth information in the following areas: Facility design and equipment advice; Credentialing, staffing and training recommendations; Patient and staff risk-reduction strategies; and surgical and nonsurgical treatments. **Call Number: Hlth Care Adm 310-088**

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Telemedicine

104. **Telemedicine and e-health law.** Law Journal Press; 2009. ***(7x 9, 3 ring binder w/supplements, 600 pgs.)*** The use of the Internet and high-tech communications in health care has led to new approaches to medical treatment - and to challenging new legal questions. Telemedicine and E-Health Law has the answers that health care providers, hospitals, pharmaceutical companies, insurers, and their legal counsel need in the online era. Its comprehensive scope includes everything from the licensing requirements for physicians who provide medical services electronically across state lines to the privacy issues raised by the sharing of electronic medical records (EMRs) across computer networks.
Call Number: *Medicolegal 330-031*
105. Pamela Whitten. **Understanding health communication technologies.** Jossey-Bass Publishers; 2004. ***(hardcover, 364 pgs.)*** Telehealth technologies broaden the telemedicine connotation beyond simply medical purposes to include nursing and educational applications. Still, understanding why this revolution has not caught on sooner, or become more widespread, is a critical question this book will try to answer. Discussion includes telehospice, teleconsulting, point of care medicine, multimedia education, and more.
Call Number: *R M 151-112*

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